

CMSP Letter No.: 16-07  
Issue Date: September 30, 2016



TO: ALL COUNTY WELFARE DIRECTORS

CC: INTERESTED PARTIES

SUBJECT: ELIGIBILITY MANUAL UPDATE  
INFORMATION & EDUCATION FOR POTENTIALLY ELIGIBLE PERSONS

The purpose of this All County Letter is to transmit changes to the CMSP Eligibility Manual. On September 29, 2016, the CMSP Governing Board approved new requirements for County Departments of Social Services to provide information and education about CMSP to potentially eligible persons. The new requirements, effective October 1, 2016, call for all of the following:

- Require counties to establish a process for notifying persons determined ineligible for Medi-Cal about CMSP;
- Require counties to post the CMSP English and Spanish versions of the "New CMSP Eligibility Rules and Benefits – CMSP Primary Care Benefit" poster in a public area of the county department;
- Require counties to provide a copy of the flyers ("New CMSP Eligibility Rules and Benefits – CMSP Primary Care Benefit") in the Medi-Cal application packet they provide to health care program applicants; and,
- For counties that receive funding under the CMSP Wellness and Prevention Pilot Project, to establish a linkage between the Social Services Department and the lead county department administering that Pilot Project.

Please see the attached redline version for the specific language. The complete CMSP Eligibility Manual is posted on the CMSP Governing Board's website at [http://www.cmspcounties.org/counties/eligibility\\_manual.html](http://www.cmspcounties.org/counties/eligibility_manual.html).

If you have any questions about this letter please contact Alison Kellen, Program Manager at (916) 649-2631 ext. 119 or [akellen@cmspcounties.org](mailto:akellen@cmspcounties.org).

Sincerely,

A handwritten signature in blue ink, appearing to read "Kari Brownstein".

Kari Brownstein  
Administrative Officer

Attachment

- a. Provide electronic or written evidence to the county that the applicant has paid the first month's premium for participation in Covered California.
  - i. Such evidence may be obtained by the county through electronic interface as systems may allow.
2. If the applicant fails to provide the evidence described in 3 (b) or 5 (a) and 5 (b) within sixty (60) days of the qualifying date for the special circumstance, or as otherwise required by Covered California, the CMSP application shall be denied.

#### 3-012.4 Information and Education for Potentially Eligible Persons

Beginning October 1, 2016 the County Department shall do all of the following:

- A. Notify all persons determined ineligible for Medi-Cal of the opportunity to apply for CMSP. Such notification may be provided by the County Department through a follow up letter with an enclosed copy of the CMSP Supplemental Application; a notification generated by the County Department that provides information on how to obtain a Supplemental CMSP Application and submit the application; or, as an added section to the Denial Notice of Action provided to the Medi-Cal applicant, as long as such additional section provides information on how to obtain a Supplemental CMSP Application and submit the application.
- B. Post the flyers "New CMSP Eligibility Rules and Benefits – CMSP Primary Care Benefit" provided to Counties in ACL 16-05 (English version and Spanish version) in a public area of the County Department where applications are taken for Medi-Cal, CMSP and other public health care coverage programs.
- C. Provide a copy of the flyer "New CMSP Eligibility Rules and Benefits – CMSP Primary Care Benefit" (English version and Spanish version back-to-back) in the Medi-Cal/Covered California application package and/or Medi-Cal informing packet sent to applicants.

#### 3-012.5 Interface with CMSP County Wellness and Prevention Pilot Project

Beginning January 1, 2017 in all counties that receive CMSP Wellness and Prevention Pilot Project funding, the County Department shall establish a linkage with the lead department or agency for the CMSP Wellness and Prevention Pilot Project that provides a reliable process for referring persons served by the Pilot Project to the County Department and provides an inter-departmental strategy for educating the public about CMSP and the CMSP Primary Care Benefit.

#### 3-013 Persons Who May File an Application for CMSP

Any person who wishes to receive CMSP may file a CMSP Supplemental Application. If the Applicant, for any reason, is unable to apply on his/her own behalf, or is deceased, any of the following may complete and file the CMSP Supplemental Application for the Applicant: