MINUTES CMSP GOVERNING BOARD

Thursday, September 23, 2021

Via Zoom

MEMBERS PRESENT

Carmel Angelo, County Administrator, Mendocino County
Birgitta Corsello, County Administrator, Solano County
Richard Egan, County Administrator, Lassen County
Richard Forster, County Supervisor, Amador County
Leonard Moty, County Supervisor, Shasta County
Jennifer Vasquez, Health and Human Services Director, Yuba County
Brad Wagenknecht, County Supervisor, Napa County
Christine Zoppi, Health and Human Services Director, Glenn County
Brendan McCarthy, Assistant Secretary, California Health and Human Services Agency

MEMBERS ABSENT

Sanja Bugay, Health and Human Services Director, Kings County Elizabeth Kelly, Health and Human Services Director, Colusa County

Welcoming Remarks and Request for Public Comments

Brad Wagenknecht, Board Chair, opened the Zoom meeting and asked for introductions. Board members introduced themselves and staff introduced themselves. It was reported that there were no public comments received through the email process and no members of the public asked to speak via Zoom.

Agenda and Correspondence and Consent Calendar

Mr. Wagenknecht invited a motion to approve the Board Agenda and the Correspondence and Consent Calendar.

ACTION MSC: Governing Board approve the September 23, 2021 Board

Agenda and Correspondence and Consent Calendar.

APPROVED Votes: Aye 8

Nay 0

Report on Closed Session

Cathy Salenko, the Governing Board's General Counsel, reported that the Board met in Closed Session to discuss the public employee performance evaluation of the Administrative Officer and took no action.

Report from Legislative Representative

Karen Lange of Shaw Yoder Antwih Shmelzer & Lange (SYASL) reported that the Legislature adjourned September 10 and they didn't even go past midnight, such that the session went out with something of a whimper, in part potentially due to the recall election the week later. One bill, AB361 (Rivas) would allow Boards to continue to meet remotely through 2023. It includes changes to the Bagley-Keene Act regarding open meeting laws.

Two public health bills related to vaccinations did not move. One bill (AB 455) would have expanded who is required to receive a vaccine in the workforce; a second bill (AB 1122) would have bolstered employer's rights to require vaccinations as a condition of employment. The bills will come back on January 3, 2022 as two-year bills. Two-year bills for the session will need to move out of their house of origin by the end of January 2022.

In other news, Michelle Baass was named the new director of the California Department of Health Care Services (DHCS). She formerly served as Undersecretary at Health and Human Services. County legislative representatives are hopeful about her new post.

Ms. Lange stated that fewer bills went to the Governor for action than in prior years. In addition, she said more budget bills are expected in January and the state's revenues are continuing to do well.

Finally, Ms. Lange reported that there have been efforts over the years to increase the so-called MICRA (Medical Injury Compensation Reform Act) cap, and the last time it was on the state ballot it was defeated. She said proponents of increasing the cap are back again and are looking to put something on the November 2022 ballot. They are calling the initiative "The Fairness Act."

Mr. Wagenknecht stated that a Universal Basic Income bill passed that doesn't fund universal basic incomes, but rather, studies how universal basic income affects people's lives. Board Member Brendan McCarthy reported that there was money approved in the state budget for grants to counties to run pilot projects in their jurisdictions.

Board Member Terms and Elections

Kari Brownstein, Administrative Officer, reported that the terms of the following Governing Board members end December 31, 2021:

- Brad Wagenknecht, Supervisor, Napa County
- Richard Egan, Administrative Officer, Lassen County
- Sanja Bugay, Health and Human Services Director, Kings County

Ms. Brownstein stated that elections will need to be held for the open positions before the end of the year and asked for the Board to authorize that elections be held.

ACTION MSC: Governing Board direct SYASL to conduct elections for the

County Supervisor and County Administrative Officer Board

positions and authorize the County Welfare Directors Association to conduct the election for the Social Services

Director position.

APPROVED Votes: Aye 8

Nay 0

Approval of 2022 Governing Board Meeting Dates

Ms. Brownstein presented a proposed schedule of 2022 Board meeting dates:

- January 27
- March 24
- May 26
- July 28
- September 22
- December 15

She noted that no meetings are proposed for February, April, June, August, October or November and asked for the Board's approval of the meeting dates.

ACTION MSC: Governing Board approve the proposed meeting dates.

APPROVED Votes: Aye 8

Nay 0

Network Design Associates, Inc. Amendment

Ms. Brownstein stated that the Governing Board has utilized the Senior Network Engineer from Network Design Associates (NDA) for information systems hardware, software and infrastructure services since 2009. She noted that with the addition of new benefit programs (Path to Health and Connect to Care), grant programs (LICN and CERG), additional CMSP staff, pandemic-related IT support, and the transition of the IT Administrator, the workload and duties of NDA's Senior Network Engineer assigned to CMSP have increased. Ms. Brownstein outlined a proposed Amendment to the Board's Services Agreement with NDA for specified information technology services at a monthly cost of \$10,600. Ms. Brownstein stated the amount was already approved in the FY 2021-22 CMSP Budget.

ACTION MSC: Governing Board approve the proposed Amendment for

outsourced information technology services to be provided by

Network Design Associates.

APPROVED Votes: Aye 8

Nay 0

CMSP Organizational Review

Ms. Brownstein introduced Diana Neelman, Director with Compensation Resources (CR), who presented CR's report on the organizational review the firm conducted of the CMSP Administrative Office. The Governing Board previously entered into a Services Agreement with CR to conduct this organizational review.

Ms. Neelman presented recommendations contained in two written CR reports: 2021 Organizational Review Report of Findings; and, 2021 Benefits Study Report of Findings. Together, these reports present recommendations pertaining to the CMSP organizational structure; proposed employee classification pay ranges; and proposed employee evaluation tools. Discussion among Board members ensued.

ACTION MSC: Governing Board accept the report from Compensation

Resources and approve the recommendations contained in the report pertaining to all of the following: changes in employee position titles; additional staff positions; organizational chart; employee classification pay ranges; annual adjustments to pay ranges; and, employee evaluation

tools.

APPROVED Votes: Aye 8

Nay 0

Board Member Richard Forster left the meeting.

CMSP Financial Reports

CMSP Balance Sheet

Meegan Forrest, Accounting Manager, reported on the July 2021 and August 2021 financial statements. The CMSP Balance Sheets show:

ITEM	July	August
Total CMSP Funds	\$374,607,734	\$372,616,730
Total Assets	\$374,835,292	\$372,938,973
Total Liabilities and Equity	\$374,835,292	\$372,938,973

FY 2020-21 Program Budget Expenditures Year-to-Date

Ms. Forrest presented a report on year-to-date actual versus budgeted Program expenditures. As of July 31, 2021 there were expenditures of \$1,834,575 (accrual

basis). As of August 31, 2021 there were expenditures of \$3,783,627 (accrual basis). The approved Program Budget for FY 2020-21 is \$45,158,000.

FY 2020-21 Administrative Office Budget Expenditures Year-to-Date

Ms. Forrest presented a report on year-to-date actual versus budgeted Administrative Office expenditures. As of July 31, 2021 there were expenditures of \$265,346 (accrual basis). As of August 31, 2021 there were expenditures of \$477,313 (accrual basis). The approved Administrative Office Budget for FY 2020-21 is \$5,286,000.

CMSP Grant Program Update

Local Indigent Care Needs (LICN) Grants

Anna Allard, Grants Manager, reported on the LICN Round 1 grantees. She said that a 3-day convening will be held next week through a virtual meeting platform. Over 60 participants are registered. Ms. Brownstein suggested that Board Members interested in attending the convening might want to focus on the CMSP overview and/or opening remarks time periods.

Laura Moyer, Grants Analyst, reported on the LICN round 2 applications. Ms. Moyer noted that in June the Governing Board approved additional LICN funding for counties that did not receive funding in the previous round. For interested applicants, two project ideas webinars have been hosted and networking opportunities were also provided. Additionally, two RFP question/answer webinars were presented. Ms. Moyer said the LICN grant applications are due September 30 and to date, advance notice via a letter of intent indicates that up to 7 Implementation Grant applications and 4 Planning Grant applications may be submitted.

COVID-19 Update

COVID-19 Emergency Response Grants (CERG) Grants

Ms. Allard reported that the CERG grants are moving into the final 6 months of the grant period, taking into consideration that there were five different start dates. She noted that there has been a shift of funds in many grants to focus on vaccination outreach and marketing. There have also been a lot of purchases of PPE. One example noted was Amador County, which helped administer over 44,000 vaccinations with the CERG grant.

Benefit and Enrollment Update

Alison Kellen, Program Manager, said CMSP staff is still awaiting action by the federal government to extend the COVID-19 Public Health Emergency. If an extension is approved, CMSP benefit program enrollments, including those of CMSP, Path to Health and Connect to Care, will also need to be extended. Ms. Kellen also reported that the Medi-Cal program has submitted a Medi-Cal State Plan amendment to the federal

government that addresses how community health centers will be paid for COVID-19 vaccination administration fees.

Marketing Update

Ms. Kellen reported that previously some Governing Board Members asked for information about CMSP marketing materials, and Board Members have been provided a Drop Box location from which to download these materials.

Ms. Kellen also said that CMSP staff have been working with Wallrich and Upstreamers, which have prepared a variety of marketing materials, including a YouTube video, which she showed; Facebook materials; and hard materials in circulation.

Path to Health Update

Paradis Pourzanjani, Program Analyst, reported that there are currently 22 health centers with 100 locations in 21 counties participating in Path to Health, and there are approximately 13,128 members enrolled in the program. Additionally, there was a quarterly webinar for Path to Health and Connect to Care clinics held on September 9.

Connect to Care Update

Ms. Pourzanjani reported that there are currently 26 health centers with 117 locations in 23 counties participating in Connect to Care, and there are approximately 443 members enrolled in the program.

Public Comments

Mr. Wagenknecht asked for public comments. There were no public comments. Mr. Wagenknecht announced the next Governing Board meeting is December 16, 2021.

Adjournment

The meeting adjourned at 12:03 pm.